

Meeting: Trustee Board Meeting

Date: Thursday 21 March 2024

Time: 2.30-3.00pm Arrival and coffee
3.00-5.00pm Board meeting

Venue: Neal Street Espresso, 34 Neal Street, Covent Garden, London WC2H 9PS

Agenda

1. Welcome and apologies	KD																								
2. Declarations of interest	KD																								
3. Minutes of meeting held on 7 December 2023	KD																								
4. Matters arising	KD																								
5. Finance <ul style="list-style-type: none"> ● Portfolio update ● Approval of Investment Firm for portfolio ● Management accounts to 31 Jan 2024 and Treasurer's Report 	DL DL JM																								
6. Budget Agreement	VS																								
7. Strategy Agreement	VS																								
8. Young Offender grants awarding	KD																								
9. Strategic Grant agreement <ul style="list-style-type: none"> ● Prison Reform Trust 	VS																								
10. Monitoring and evaluation strategy	VS																								
11. Gifts for ratification <table border="1" data-bbox="311 1499 1023 1778"> <thead> <tr> <th>Recipient</th> <th>Payment Month</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Mrs McCahill</td> <td>April</td> <td>£1000</td> </tr> <tr> <td>Miss Thorn</td> <td>April</td> <td>£1000</td> </tr> <tr> <td>Mrs Wilson</td> <td>April</td> <td>£1000</td> </tr> <tr> <td>Mrs Coulthurst</td> <td>May</td> <td>£1000</td> </tr> <tr> <td>Mrs Austin</td> <td>June</td> <td>£1000</td> </tr> <tr> <td>Mrs Robinson</td> <td>June</td> <td>£1000</td> </tr> <tr> <td>TOTAL</td> <td></td> <td>£6000</td> </tr> </tbody> </table>	Recipient	Payment Month	Amount	Mrs McCahill	April	£1000	Miss Thorn	April	£1000	Mrs Wilson	April	£1000	Mrs Coulthurst	May	£1000	Mrs Austin	June	£1000	Mrs Robinson	June	£1000	TOTAL		£6000	KD
Recipient	Payment Month	Amount																							
Mrs McCahill	April	£1000																							
Miss Thorn	April	£1000																							
Mrs Wilson	April	£1000																							
Mrs Coulthurst	May	£1000																							
Mrs Austin	June	£1000																							
Mrs Robinson	June	£1000																							
TOTAL		£6000																							
12. Director's report (verbal)	VS																								
13. Any other business	KD																								

Meeting dates and venues for 2024

- Thursday 20 June 2024 3.00-5.30pm **Venue:** Rathbones, 8 Finsbury Circus, London EC2M 7AZ (followed by summer meal)
- Thursday 24 October 2024 3.00-5.30pm **Venue:** TBC (followed by 75 year celebration)
- Thursday 5 December 2024 10.30am-3.30pm **Venue:** TBC (to include Christmas lunch)

How to find Neal Street Espresso:

34 Neal Street, Covent Garden, London WC2H 9PS

Nearest station is **Covent Garden** on Piccadilly Line. It's also a five minute walk from Tottenham Court Road (Central, Northern and Elizabeth Lines) or Leicester Square (Northern or Piccadilly Line)

