

Meeting	Trustee Board meeting
Date	23 June 2022
Title	Young Carers Grants Application Shortlisting
Agenda item	7
Paper by	Victoria Southwell

1.0 Purpose of paper

To provide a clear understanding of the shortlisting process to enable fair and consistent shortlisting of Young Carer Grant Applications to be undertaken by Trustees.

2.0 Overview

This is the second round of young carer grants under the new strategy.

A total of 22 applications were received from organisations supporting young carers and young adult carers. This compares to 33 applications in the first round in 2021.

We received applications from 3 of the 4 nations with 1 application coming from Wales, 0 from Northern Ireland, 3 from Scotland and the remaining 18 coming from England.

13 applications were from organisations that had never applied to Triangle Trust for funding previously.

There was only 1 application that did not fit the criteria (which would suggest that the filters built into the application process around criteria have been effective) and only a small number of applicants have been in receipt of a Development Grant previously.

The overall standard of applications was high and of a better overall quality than previous Development Grant applications.

The applications have been assessed and divided into the following groups:

- *0 applications – withdrawn as the organisation applied last year).*
- *1 application – instantly rejected as they are from organisations which are not specialist carer or young carer organisations.*
- *10 applications – recommended for rejection after review by the Director and Grants Assistant due to quality.*
- *12 applications – longlisted to be reviewed by Trustees.*

The purpose of the discussion at the meeting on 23rd June is for Trustees to shortlist applications worthy of being assessed by the Director, who will conduct a thorough

review (ideally in person but possibly some via Zoom) prior to the selection of successful applications at the October 2022 meeting.

The grant budget for 2021-22 allows a total value of £500,000 of new young carer grants to be awarded. This equates to around 9-10 proposals being shortlisted (the total budget for all 12 shortlisted applications totals £636,103) and 8 applications ultimately being funded. A further application has also been circulated for consideration from Lung Theatre which has not come through the usual application route and would increase the long list to 13.

The summary details of the 10 rejected applications are attached as Appendix 2.

Electronic copies of the 12 applications to be reviewed are attached along with details of the allocated Trustee reviewers.

3.0 Trustee review process

Each application selected for Trustee review has been allocated to three Trustees to undertake a detailed review against the following criteria:

- Does the organisation have existing expertise working with young carers or young adult carers?
- Does the proposed project amplify or develop an existing project that is taking place with young carers or young adult carers?
- Will the grant make a difference to the learning outcomes of young carers or young adult carers?
- Will the project make an impact at a local level?
- Does the organisation have specific ideas on what will happen to the work once the grant ends?
- Are the costs covered by the grant reasonable?

The first filter undertaken by the Director and showed that despite there being a lower number of applications overall there are a large number of high-quality applications. The score needed to take a proposal to Trustee shortlisting was extremely high and finalising the final shortlist of applications that will be assessed might be a challenge. Therefore you may want to also consider if there is anything additional that sets an application you read apart – this might be geography or the planned work being focused on a specific target group such as ethnicity, gender or type of caring being undertaken (e.g. supporting mental ill health or addiction issues).

Details of the full published criteria for applicants are within Appendix 1.

Trustees should score each of their allocated applications (see spreadsheet) either 1, 2 or 3 using the scale below. Whilst there is no specific definition about what in your opinion constitutes a 1, 2 or 3 score (as this is subjective and may not be the same as other Trustees) the crucial thing is that you apply consistent scoring across all of the applications that you read. **Half scores are not permitted.**

Excellent should definitely be shortlisted	3
Good should be shortlisted if funds permit	2
Poor quality not worth considering further	1

If you have scored your applications similarly then you may want to additionally decide which you would prioritise if they could not all be funded. This may need to be considered during the shortlisting discussion if there are a large number of applications scoring a 3.

When the Trustee scores are collated, each application will have a score between 3 and 9. The approximate implications of these scores are below; these may be adjusted slightly to ensure the number of applications discussed at the meeting is manageable.

3 to 4	Rejected without discussion at the meeting
5 to 7	Discussed at the meeting
8 to 9	Shortlisted for a Director visit without discussion at the meeting

Please return your scores to Vic by **10.00am** on **Monday 20th June** by emailing info@triangletrust.org.uk. The collated scores will then be circulated prior to the meeting.

4.0 Salesforce

The supporting documentation for each application can be viewed on Salesforce, the online grants database. Salesforce also has a direct link to the applicants' website and charity commission website entry (where relevant).

Visit the following to log onto Salesforce: <https://login.salesforce.com/>

The username is your email address and the password you will have set yourself. (**We can reset your password if you have forgotten it.**)

When logged on:

- a. Click on the Triangle Trust logo on the top right of the screen and select 'switch to Salesforce Classic'. If there is no logo there, you will have already loaded Salesforce Classic.
- b. Select "requests" in the menu across the top of the page
- c. Just below the menu on the left hand side you will see the word "view" with a dropdown list next to it. Select "Current Young Carer Applications" in the list and then click on the "Go" button next to it.
- d. You should now have a list of all the applications received for this grant round. To view the application click on the "Opportunity Name" and you will be able to see all the details.
- e. To access the annual accounts submitted with the application scroll to the very bottom of the submission and look in the "Notes & Attachments" section.
- f. You will also see that within the application there is a direct link to the charity commission listing for the applicant (where relevant).
- g. You can click to the applicant website either from within the application or from the list at the start.

Appendix 1: Published Development Grant Details and Criteria

Young carers criteria for grant aid

The issue

Young carers can face many barriers and challenges within schools which may lead to them not reaching their full academic potential. When young carers are recognised within the school environment, work can be done to ensure that the impact their caring role has on their education is addressed and minimised.

Working within school settings is also an effective way of identifying hidden young carers and providing them with early support that can prevent their caring role having a negative impact on their education, health and wellbeing.

Colleges and universities have many young people juggling the dual role of being a student and a carer. However, few are likely to have shared this with their tutors or lecturers and so will be trying to navigate the pressures of higher education and caring without recognition of their unique situation. Many young adult carers also feel conflicted about leaving home to study at a university or college away from their family and the person they care for. This can lead to reduced education and employment opportunities.

Covid-19 has had a huge impact on children and young people across the UK and those with caring responsibilities are likely to be disproportionately affected. Therefore, we are particularly looking for proposals that seek to address learning gaps linked to the pandemic.

Funding

We are **not** looking for standalone new projects to be set up to support young carers and young adult carers. What we want to fund is work that amplifies the impact of what you are already doing with young carers and enables your existing support to develop or go further. This might mean adding an education component to what you already do or increasing the work you are currently doing around education and young carers/young adult carers.

We welcome applications that;

- Provide support to young carers and young adult carers who have fallen behind with their learning due to their caring responsibilities and the impact of Covid-19.
- That work in/with local primary and secondary schools to identify, support and raise awareness of young carers. Projects may provide support directly to young carers as well as helping schools to develop whole-school approaches to raising awareness of caring and supporting children and young people who have caring responsibilities.
- Support young adult carers to continue in higher and further education and training.

Applicant criteria

- Applicants must be a registered charity, not-for-profit social enterprise or community interest company working within the UK with a UK office.
- Social enterprise and community interest companies must have a governing document which shows the name, aim/purpose, objects of the group, including a dissolution clause - what happens if your group ceases to function. This clause should show that you are a not-for-profit group by confirming that any assets remaining after all debts are paid will be given to another voluntary group with similar aims. This document should also include details of your Trustees or management committee.
- The sole purpose of applicants' constitution must be to support unpaid carers or young carers/young adult carers. (Organisations with a broader remit running a project to support young carers/young adult carers are not eligible to apply unless they hold a local authority contract to work with young carers/young adult carers).
- Organisations whose priority is to support the "cared for", but also provide some support for carers not eligible to apply.
- Applicants must demonstrate in their application how they have expertise and a history of working with young carers/young adult carers.
- Applicants' average annual income over the past 3 years must be less than £1,500,000.
- Applicants must have their annual accounts independently examined or audited.
- Applicants already in receipt of a Development Grant can apply for further funding as this is for a completely different project.

Grant details

- Grants are available from £10,000 up to £60,000 for a duration of 12 months to 2 years. The amount of funding requested must be proportional to the project that will be undertaken.
- A maximum of £30,000 per year can be requested.

Appendix 2: Applications Recommended for Rejection

Rejected after review due to quality

Ref Code	Organisation Name	Website	Request Amount	Income
2022-05-YC01	Blackpool Carers Centre	www.blackpoolcarers.org	£59,678	£1,171,497
2022-05-YC04	Capital Carers	www.capitalcarers.org.uk	£54,781	£173,442
2022-05-YC10	Hart and Rushmoor Young Carers	www.hartvolaction.org.uk	£9,870	£485,837
2022-05-YC12	Skye & Lochalsh Young Carers	www.slyc.org.uk	£22,500	£188,591
2022-05-YC14	Telford & Wrekin CVS	www.telfordandwrekin cvs.org.uk	£7,200	£829,810
2022-05-YC17	Tower Hamlets/Streets of Growth	www.streetsofgrowth.org	£60,000	£368,014
2022-05-YC18	Utopia Project CIC	www.utopiaproject.org.uk	£50,920	£194,827
2022-05-YC19	Wigan and Leigh Carers Centre	www.wlccarers.com	£58,488	£468,947
2022-05-YC20	YMCA Sutton Coldfield	www.ymcasc.org.uk	£56,392	£996,003

Rejected after review for not meeting the criteria

2022-05-YC15	The Disability Union	www.disabilityunion.co.uk	£50,000	£48,541
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